

## Handling and Disposal of Bodily Fluids

Definition: Pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV), hepatitis C virus (HCV), and human immunodeficiency virus (HIV).

Contaminated: the presence or the reasonable anticipated presence of blood or vomit or other potentially infectious materials on an item or surface.

Exposure Incident: A specific eye, mouth, other mucous membrane, non-intact skin or parenteral contact with blood or vomit or other potentially infectious materials that results from the performance of an employee's duties.

What's an exposure?

- Blood contact with mucous membranes:
  - Eyes
  - Nose
  - Mouth or
  - Blood contact with broken skin or
  - Piercing mucous membranes or the skin barrier through such events as:
    - Needlesticks
    - Bites
    - Cuts
    - Abrasions

## Exposure Control Plan

Universal precautions will be observed at Calvary Pre-Kindergarten in order to prevent contact with blood or other potentially infectious materials.

Employees are expected to wear single use, disposable gloves when:

- There is contact with blood, open wounds or sores
- Administering first aid and when any form of body fluid might be involved
- Applying/changing bandages
- Handling items or surfaces with soiled blood
- Changing diapers/assisting with bathroom needs

Calvary Pre-K will provide:

- Single use, disposable gloves in accessible areas
  - Changing tables
  - Classroom backpack
  - Classroom bathrooms
  - Front office first aid kit

- Single use resuscitation barrier equipment for CPR. These are found in the classroom backpacks.
- Eye protection (kept in Front Office first aid kit)
- Disposable single use plastic bags in accessible areas.
  - Classroom backpacks
  - Classroom bathrooms
  - Front office first aid kits
  - Changing tables (secure from children)

All blood-contaminated material must be disposed of in a plastic bag with a secure tie. Double knotting a bag is considered a secure tie. This plastic bag is disposed of in the janitor's closet rather than kept in the classroom wastebasket.

Any surfaces (tables, floors, toys) coming in contact with potentially infectious bodily fluids are cleaned and disinfected using Orange Force and Quat. Additionally, after cleaning and disinfecting toys may be put through the Automatic Sanitizer.

As part of this policy, a "sharps container" will be kept in the Front Office out of the reach of children. All sharp items used for a special care needs must be disposed in this container.

All staff, including substitutes, will be trained on Calvary Pre-K's handling and disposal of bodily fluids policy/procedures and universal precautions to reduce the risk of spreading infectious disease:

- At orientation
- At least once each calendar year

Orientation and ongoing training will be documented in Calvary Pre-K staff files.

*The handling and disposal of bodily fluids policy/procedures must be provided to the parent/guardians of all children at time of enrollment and be made available upon request. This information can be found on Calvary Pre-K's website under policies.*